

Recovering income

Each receipt is the object of an established right, an authorisation and a claim.

Cash rights are registered simultaneously.

Establishment of a right is the process by which the authorised authorising officer creates the established right. Each established right is the object of a claim order created by the authorised authorising officer.

Income authorisation is the process by which the authorised authorising officer instructs the Accounting Officer for Income, to recover a debt that he has established, by issuing a claim order, via the Regional Bookkeeper. The Accounting Officer for Income must ensure that income is collected as quickly as possible and must take care for rights to be maintained over this income.